

University of Reading

Imps

Internal

Publication scheme 2009

A requirement of the Freedom of Information Act is that the University of Reading, as a public authority, should produce and maintain a publication scheme. This scheme acts as a guide to the information the University routinely makes available to the public. Its purpose is to help the public understand what the University does and how it does it.

From January 2009, there is one approved model scheme, which has to be adopted by all public authorities. This is detailed on the website of the Office of the Information Commissioner as the [Definition Document for the Model Publication Scheme for Universities](#) . In addition, the University has prepared a Guide to Information for the public, which gives details of what information the University will provide under the scheme.

Most of the information is available free of charge and can be downloaded from the University's website by following links in the guide.

The guide is divided into seven sections as follows:

[Who we are and what we do](#)

[What we spend and how we spend it](#)

[What our priorities are and how we are doing](#)

[How we make decisions](#)

[Our policies and procedures](#)

[Lists and registers](#)

[The services we offer](#)

The university has also prepared a guide to [Environmental Information](#) .

You can also view the publications schemes for companies [wholly owned](#) by the University.

Things to do now

See the guide to
Environmental
Information

See the publication
schemes for wholly
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